

Cambodian Kids Can Policy on University Sponsorship of Cambodian Students

1. Purpose

The purpose of this policy is to provide a governance framework for sponsorship of young women who are alumni of Mekhala House obtaining vocational or tertiary education under the auspices of Cambodian Kids Can (hereinafter CKC). It provides information on how sponsorship arrangements will be managed in order to mitigate risk to sponsors, CKC and the recipients.

2. Background

CKC works to empower through education. It focusses on the area around Prey Veng. Much of the area is poverty-stricken, meaning children, particularly girls, are forced out of education early. Mekhala House provides a safe environment where they can continue their education and, in many cases, continue on to university.

Alumni from Mekhala House are sponsored through their tertiary or vocational education, ensuring they have the opportunity to break the cycle of disadvantage and become change makers in their community.

3. Scope

Sponsorship is vital for the success of CKC's university program and this policy covers the management of that sponsorship.

4. Policy Statement and Principles

CKC is committed to working with stakeholders and sponsors to provide clear guidelines for the use of sponsorship money and details CKC's responsibilities.

5. Roles and Responsibilities

- 5.1 This policy applies to the sponsorship provided to any student undertaking tertiary or vocational studies under the auspices of CKC.
- 5.2 It regulates how sponsorship money is deployed.
- 5.3 The policy is approved by CKC's Board of Directors.
- 5.4 Enactment of the policy is overseen by CKC's governance sub-committee which reports to CKC's Board of Directors.

6. Management

- 6.1 Sponsorship donors will be provided with regular updates about students' progress.
- 6.2 Sponsorship donations may be used to support more than one student if the necessity arises.
- 6.3 Money is deployed in USD and is used to cover the following expenses:

- Accommodation rent and associated utility costs
- Food
- Study Material
- Extra Private Study
- Other living expenses
- University administration charge
- University subject tuition fees (waived if the student has received a university scholarship which covers tuition fees)

6.4 If the scholarship does not cover 100% of the tuition fees, the student must seek a sponsor to cover the remainder of the fees.

6.5 After successful completion of their first year of tertiary study, all sponsorship recipients will be encouraged to find part-time employment in order to improve their job readiness at the end of their studies.

6.6 In order to help as many students as possible, a student's allowance from sponsorship will be reduced commensurate with her earnings from a part-time job.

6.7 This reduction, while not significant, will normally apply to other living expenses.

6.8 Sponsorship money can be paid via Give Now, cheque or direct transfer as outlined on CKC's website.

6.9 All donations over \$2 are tax deductible.

7. Review

This policy will be reviewed every three years.

8. Glossary of Terms

Cambodian Kids Can is a not-for-profit organisation

Sponsorship is the financial support received from a sponsor other than CKC

Student means a graduate of Mekhala House who is undertaking tertiary or vocational studies

Date of most recent review of this policy: 23 June 2021